



## TRIBAL PERSONNEL DEPARTMENT

# Limited Term Employment 4 Positions

**JOB TITLE:** Natural Resources High School Youth Workers  
**SUPERVISOR:** Tribal Youth Initiative Coordinator  
**LOCATION:** Natural Resources Department  
**POST DATE:** May 11, 2026  
**CLOSING DATE:** May 18, 2026

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**General Description:** The primary responsibility of this position is to conduct Natural Resource related activities on the Lac du Flambeau Indian Reservation and ceded territory under the direction of the Tribal Youth Initiative Coordinator.

**Qualifications:** High School Youth ages 13-19 years old (incoming Freshman, Sophomores, Juniors, and outgoing Seniors for the 2026-2027 school year). MUST BE A TRIBAL MEMBER per grant requirements.

**Salary:** \$13.50/hr. up to 29 hours/week (June 1, 2026 to August 28, 2026)

**How to Apply:** Submit your application for employment, and notarized release of information form by the deadline. Applications and detailed job descriptions can be located on our website [www.ldftribe.com](http://www.ldftribe.com) or are available at the William Wildcat Tribal Center in the Human Resources Department. Please submit your application materials to:

Human Resources Department  
P.O. Box 67  
Lac du Flambeau, WI 54538  
715-588-3303  
Email: [hr@ldftribe.com](mailto:hr@ldftribe.com)

Native American preference will be applied to hiring of this position as defined in Title 25, U.S. Code, Chapter 14, Subchapter V, subsection 273 & 274. We are an equal opportunity employer with preference given to qualified Native American applicants in accordance with federal law and tribal policy.

**Lac du Flambeau Band of Lake Superior Chippewa Indians  
Nonexempt Position Description**

**A. TITLE OF POSITION:** Natural Resource High School Youth Worker (Limited Term)

**B. DEPARTMENT:** Lac du Flambeau Tribal Natural Resource Department

**C. SUPERVISOR'S TITLE:** Tribal Youth Initiative Coordinator

**D. DESCRIPTION OF DUTIES:** The primary responsibility of this position will be to conduct Natural Resource related activities on the Lac du Flambeau Indian Reservation and Ceded Territory under the direction of the Tribal Youth Initiative Coordinator. Specific duties include but are not limited to the following:

1. Youth will be invited to attend the 2026 Lakesfest as part of their orientation/onboarding – to meet other programs and partners to gain an understanding of the range of all the facets of Natural Resources
2. Youth will be exposed to raising walleye and muskellunge fingerlings.
  - a. Youth will assist Lac du Flambeau Natural Resource/Fish Hatchery staff with fertilizing ponds for fish production
  - b. Youth will assist in installing stop logs and screens for the harvest kettles.
  - c. Student will assist in harvesting fish from ponds and stock the fish in area lakes.
3. Youth will make improvements to Little Trout Lake Lookout tower/trail and develop Ojibwe signs identifying different plants along the trail.
  - a. Youth will gain experience in maintaining the observation tower and trail.
  - b. Youth will learn various trees and plants including the Ojibwe uses. Identify plants/trees in Ojibwe language and scientific definition by placing signage for community members awareness.
4. Youth will be responsible for cleaning shorelines and beach areas on the Lac du Flambeau Chain of Lakes or other water bodies as assigned.
  - a. Youth will cruise the shoreline with boats, kayaks and canoes to collect trash, debris and etc.
  - b. Youth will separate recyclables and dispose of properly.
5. Youth will monitor a wild rice bed on the reservation or off the reservation.
  - a. Student will select a wild rice bed to monitor and develop a monitoring plan along with various Natural Resource Program Staff and other agencies.
  - b. Based on the monitoring plan, visit the site and record rice development by taking pictures and measurements
  - c. Discuss the cultural significance of wild rice with a Tribal Elder, Wild Rice Chief, or Tribal Member
6. Youth will assist in the design and build of the Natural Resource 4<sup>th</sup> of July Float.
  - a. Design and construct the 4<sup>th</sup> of July Float by incorporating the parade theme with a natural resource theme

- b. Participate in the parade
- 7. Youth will learn how to conduct a wolf howling survey. Dependent on timing.
  - a. Youth will learn how to conduct a wolf howling survey by assisting Natural Resource staff.
  - b. Youth will participate in a night time survey as determined by the Wildlife Technician and record data collected.
- 8. Youth will learn how to conduct bat surveys.
  - a. Youth will learn how to specifically pick out Northern long-eared bats that are endangered species by assisting Natural Resource staff.
- 9. Youth will participate in Great Lakes Restoration Projects and/or Water Resources Projects to conduct Aquatic Plant Survey or other species of concern survey on reservation waters.
  - a. Youth will learn how to identify terrestrial invasive/aquatic plant species, learn how to collect data and conduct a scientific survey.
  - b. Youth will assist in conducting a bird or other wildlife surveys on the Powell Marsh or other tribal wildlife areas.
- 10. Youth will participate in Pets for Life community services
  - a. Youth will learn how to create warming shelters for cats and dogs
  - b. Youth will assist in community wellness clinics and food/supply distribution
- 11. Other tasks assigned to give youth a chance to learn more about Natural Resources

**E. POSITION RELATIONSHIPS:**

- 1. **Internal:** Natural Resource staff
- 2. **External:** General public

**F. SUPERVISORY RESPONSIBILITIES:** None

**G. SUPERVISION RECEIVED:** Tribal Youth Initiative Coordinator and Tribal Youth Initiative Assistant

**H. EDUCATION:** High School youth ages 13-19 years old (incoming Freshman, Sophomores, juniors, and outgoing Seniors for the 2026-2027 school year.

**I. EXPERIENCE:** Interest in Natural Resource work.

**J. SKILLS:**

- 1. General work skills.
- 2. Willingness to learn and take direction.
- 3. Training will be provided.

**K. WORKING ENVIRONMENT:**

- 1. **Work Conditions:** Indoor and outdoor work. Mostly outdoor activities will be conducted. Be able to work in all types of weather.
- 2. **Exposure to Hazards:** Exposure to natural indoor and outdoor conditions such as insects, fish, and poisonous plants, etc.

