



TRIBAL PERSONNEL DEPARTMENT

JOB ANNOUNCEMENT-REPOST

JOB TITLE: **Water Resource Technician**
SUPERVISOR: Water Resource Specialist
LOCATION: Tribal Natural Resource Department
POST DATE: July 2, 2024
CLOSING DATE: July 16, 2024

General Description: The primary responsibility of this position is to assist Water Resource Staff with water quality monitoring, restoration, assessments, and science services. This includes collection of water quality data and samples such as lake profiles, beach sampling, aquatic plant surveys, macroinvertebrate sampling, and aquatic invasive species surveys. The Water Resource Technician will maintain and operate equipment including meters, scientific equipment, boats, canoes, and work vehicles. The Water Resource Technician will also record, maintain, and manage data collected.

Qualifications: High School Diploma or equivalent required. One to two years of experience in Natural Resources related activities preferred. Natural Resource activities may include but not limited to the following: Hunting, Fishing, Gathering and Camping. Experience with computers or data entry is preferred. Must have a valid WI driver license and be able to operate a boat.

Salary: \$16.00/hr.

How to Apply: Submit your application for employment, and notarized release of information form by the deadline. Applications and detailed job descriptions can be located on our website www.ldftribe.com or are available at the William Wildcat Tribal Center in the Human Resources Department. Please submit your application materials to:

Human Resources Department
P.O. Box 67
Lac du Flambeau, WI 54538
715-588-3303
Email: hr@ldftribe.com

Native American preference will be applied to hiring of this position as defined in Title 25, U.S. Code, Chapter 14, Subchapter V, subsection 273 & 274. We are an equal opportunity employer with preference given to qualified Native American applicants in accordance with federal law and tribal policy.

**Lac du Flambeau Band of Lake Superior Chippewa Indians
Nonexempt Position Description**

A. TITLE OF POSITION: Water Resource Technician

B. DEPARTMENT: Tribal Natural Resource Department

C. SUPERVISOR'S TITLE: Water Resource Specialist

D. DESCRIPTION OF DUTIES: The primary responsibility of the Water Resource Technician is to protect and restore the water resources for the benefit of the Lac du Flambeau Tribe, by assisting the Water Resource Staff with water quality monitoring, restoration, assessments, and science services to the Tribe. The secondary responsibility would consist of assisting other Natural Resource Staff on their projects. Specific duties include but not limited to the following:

1. Prepare equipment and field supplies for field season.
2. Conduct water quality monitoring surveys such as lake profiles, beach sampling, aquatic plant surveys, macroinvertebrate sampling, and aquatic invasive species surveys.
3. Operation, calibration, and maintenance of scientific water analysis equipment.
4. Operation and maintenance of boat, motor, canoe, etc. for obtaining samples.
5. Conduct Natural Resource field surveys.
6. Conduct Wetland delineation work, assessment surveys, and monitoring.
7. Conduct wild rice sampling and monitoring.
8. Assist with shoreline and property restorations.
9. Assist with the Lakes Fest Event.
10. Assist with the Clean Boat Clean Waters Program.
11. Compile and organize collected data into databases.
12. Create reports and assessments based on all available data.
13. Communicate environmental ideas to the general public and participate in environmental education projects.
14. Assist Water Regulatory and Restoration with Land Use Application Activities.
15. Attend various public meetings and staff Tribal Natural Resource Department display booths when required.
16. Work with and assist other Tribal Natural Resource Programs as needed.
17. Other related duties as assigned.

E. POSITION RELATIONSHIPS:

1. **Internal:** Frequent contact with other Natural Resource staff. Occasional contact with Historic Preservation, Tribal Roads, Water and Sewer, Land Management, Fish & Wildlife, Planning, Accounting, GIS, MIS and the Campground.
2. **External:** Occasional contact with BIA, Environmental Protection Agency (EPA), Natural Resource Conservation Service (NRCS), US Geologic Resources (USGS), US Army Corps of Engineers (US ACE), WI Department of Natural Resources (WI

DNR) and Fish and Wildlife Service pertaining to grant administration and regulations. Also has frequent contact with Tribal Members, general public, LDF Town, Vilas/Iron/Oneida County, GLIFWC, UW Extension and environmental non-profits.

F. SUPERVISORY RESPONSIBILITIES: None

G. SUPERVISION RECEIVED: Water Resource Specialist

H. EDUCATION: High School Diploma or equivalent required.

I. EXPERIENCE: One to two years of experience in Natural Resource related activities. Natural Resource activities may include but not limited to the following: hunting, fishing, maple sugaring, and camping.

J. SKILLS:

1. Must have a valid WI Driver's license.
2. Must have experience with computers and associated software.
3. Must be able to work independently or as a team.
4. Ability to be a leader.
5. Able to keep orderly records.
6. Must be able to learn to identify flora and fauna.
7. Interest in protecting Tribal Water Resources.
8. Able to work weekends and holidays when needed.

K. WORKING ENVIRONMENT:

1. **Work Conditions:** Normal office conditions. Field conditions which may be on boats, wading or walking in wetlands, lakes, rivers, storm drains, brushing land, and steep slopes.
2. **Exposure to Hazards:** May be exposed to heat, cold, rain and snow. May be exposed to acids, other chemicals, and fuel.
3. **Physical Requirements:** Moderate periods of standing and sitting while in office. While in the field, considerable walking, lifting, bending, climbing, and stream wading is necessary to collect field data.

L. BEHAVIOR: The vision, goals and objectives of the Lac du Flambeau Band of the Lake Superior Chippewa Indians requires the Water Resource Technician to perform in both a professional and personable manner. The manner in which the employee relates to fellow employees, customers and visitors is considered parallel in importance to technical knowledge and ability. Respect and consideration given to the dignity of each customer, visitor and fellow employee is a requisite of successful job performance. Any attitude or behavior that will tarnish the name or reputation of the Lac du Flambeau Tribe will not be tolerated and is subject to disciplinary action.

M. OTHER: Demonstrate a strong commitment to cultural beliefs and values of the Lac du Flambeau Band of Lake Superior Chippewa Indians and the governing Tribal Council. Practices cultural sensitivity at all times, recognizing the respective diverse work styles within the organization and the Lac du Flambeau community. Must submit to a drug test

prior to commencing employment and random testing thereafter. Criminal background check required applicable to the job description. Valid WI Driver's license and liability insurance is required. As an employee of the Tribe, he/she will be subject to the Policies and Procedures of the Lac du Flambeau Band of Lake Superior Chippewa Indians.

N. SIGNATURES:

Employee Date

Manager Date

Previously signed

Tribal Administrator Date

Previously signed

Human Resource Director Date